

Part B - Health Facility Briefing and Planning

290 EDUCATION & TRAINING UNIT

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INTRODUCTION

General

- 290 .2.00 An Education and Training Unit requires access to suitable accommodation for the provision of ongoing education and training facility personnel.

PLANNING

Functional Areas

- 290 .3.00 Education and training facilities may include the following:
- Meeting Rooms for tutorials, conferences and seminars
 - Common Rooms
 - Demonstration Rooms
 - Lecture Rooms or Theatres
 - Library collection and reading areas
- 290 .4.00 LECTURE ROOM/S
- Provision of a Lecture Room is recommended, dependent upon the size of the facility and the requirement for training sessions or conferences. If provided, consideration should be given to acoustic privacy and audiovisual requirements.
- 290 .5.00 LIBRARY AREA
- A room or space fitted out for the storage of, and referral to, all types of reference material is recommended. Consideration should be given to the following inclusions:
- Desks/tables and chairs
 - Audiovisual facilities.

Functional Relationships

- 290 .6.00 Access to Public and/or Staff Amenities in close proximity to an Education/Training Unit is recommended.

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COMPONENTS OF THE UNIT

Introduction

- 290 .7.00 The Education and Training Unit will consist of a combination of Standard Components and Non-Standard Components.

Standard Components must comply with details in Standard Components described in these Guidelines. Refer also to Standard Components Room Data Sheets.

Standard Components

- 290 .8.00 Provide the Standard Components as identified in the Generic Schedule of Accommodation.

Non-Standard Components

- 290 .9.00 Provide the Non Standard Components as described in the Schedule of Accommodation, according to Operational Policy and service demand.

APPENDICES

Education Generic Schedule of Accommodation

- 290 .10.00 Schedule of Accommodation for an Education & Training Unit at Levels 3, 4 5 and 6:

EDUCATION AREAS

ROOM / SPACE	Standard Component		Level 3 Qty x m2	Level 4 Qty x m2	Level 5 Qty x m2	Level 6 Qty x m2	Remarks
COMMON ROOM - STUDENTS					1 x 40 optional	1 x 40 optional	
DEMONSTRATION ROOM					1 x 40 optional	1 x 40 optional	
LECTURE/ CONFERENCE RM			1 x 50 optional	1 x 75	2 x 40	2 x 40	Size allocation is based on an area of 1.5 m2 per person
LECTURE THEATRE LARGE					1 x 200	1 x 200	
LECTURE THEATRE SMALL					1 x 60 optional	1 x 60 optional	
MEETING ROOM - MEDIUM/ LARGE	yes		1 x 15 optional	1 x 15 optional	4 x 20 optional	4 x 20 optional	
STORE - AUDIOVISUAL EQUIPMENT			1 x 6 optional	1 x 6 optional	1 x 10 optional	1 x 10 optional	May be provided as locked cupboards within lecture room or separately
CIRCULATION %			15	15	15	15	

290 .11.00 LIBRARY AREAS

ROOM / SPACE	Standard Component		Level 3 Qty x m2	Level 4 Qty x m2	Level 5 Qty x m2	Level 6 Qty x m2	Remarks
JOURNAL DISPLAY			1 x 5	1 x 5	1 x 25	1 x 25	

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LIBRARY COLLECTION			1 x 20	1 x 20	1 x 140	1 x 140	
LIBRARY WORKROOM					1 x 18 optional	1 x 18 optional	
OFFICE - SINGLE PERSON 12 M2	yes				1 x 12	1 x 12	Librarian
READER ASSISTANCE DESK					1 x 15	1 x 15	
READER SERVICES AREA					1 x 8 optional	1 x 8 optional	
READING / STUDY AREA					1 x 70 optional	1 x 70 optional	
STORE - GENERAL	yes				1 x 9	1 x 9	

290.12.00 SUPPORT AREAS

ROOM / SPACE	Standard Component		Level 3 Qty x m2	Level 4 Qty x m2	Level 5 Qty x m2	Level 6 Qty x m2	Remarks
ARCHIVES / MUSEUM					1 x 20 optional	1 x 20 optional	
AUDIOVISUAL ROOM					1 x 15 optional	1 x 15 optional	
COMMUNICATIONS ROOM					1 x 20 optional	1 x 20 optional	
COMPUTER ROOM					1 x 15 optional	1 x 15 optional	
OFFICE - SINGLE PERSON 12 M2	yes				1 x 12 optional	1 x 12 optional	Director
OFFICE - SINGLE PERSON 9 M2	yes				1 x 9 optional	1 x 9 optional	Co-ordinator, according to staffing establishment
OFFICE - 2 PERSON SHARED	yes				1 x 12 optional	1 x 12 optional	According to Staffing establishment
OFFICE - 2 PERSON SHARED	yes				1 x 12 optional	1 x 12 optional	Audiovisual technicians
PREPARATION ROOM					2 x 10 optional	2 x 10 optional	
RECEPTION	yes				1 x 10 optional	1 x 10 optional	
STORE - PHOTOCOPY / STATIONERY	yes				1 x 8 optional	1 x 8 optional	
TOILET - DISABLED	yes				1 x 5	1 x 5	
TOILET - PUBLIC	yes				8 x 3	8 x 3	Apportioned for Males (4) and Females (4)

290.13.00 SHARED AREAS

ROOM / SPACE	Standard Component		Level 3 Qty x m2	Level 4 Qty x m2	Level 5 Qty x m2	Level 6 Qty x m2	Remarks
BAY - BEVERAGE	yes				1 x 3	1 x 3	
CLEANER'S ROOM	yes				1 x 4	1 x 4	
TOILET - STAFF	yes				4 x 2	4 x 2	Separate Male & Female facilities

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References and Further Reading

- 290.14.00 - American Institute of Architects, Guidelines for Design & Construction of Hospital & Healthcare Facilities, 1997.
- Health Department Western Australia, Private Hospital Guidelines, 1998.

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FUNCTIONAL RELATIONSHIPS DIAGRAM - EDUCATION & TRAINING UNIT

