

# Design Guidelines for Hospitals and Day Procedure Centres

## Standard Components Room Data Sheets

**Room Name** Office - 3 Person Shared

**Room Code** OFF-3P

**Area M2** 16

### Description Special Requirement

A shared Office for three persons to carry out administrative functions in a degree of privacy. This may include patient care coordination and preparation of reports. An external outlook is desirable.

Acoustics: Sound attenuation level - medium; Acoustic privacy required

### Room Fabric and outline specifications

### Remarks

1149	Floor finish	Carpet	90/10 Wool/ Nylon	Broadloom; 48 oz.	
2010	Skirting	Vinyl	Prefinished	Feather edged, 150mmH	
3000	Wall finish	Paint	Acrylic, washable		
5060	Ceiling	Acoustic	Prefinished	Drop-in tiles, 600x1200	
6030	Cornice	Aluminium	Powdercoat	24mm shadow angle	
7001	Windows				Desirable
8000	Door protection	Vinyl	Prefinished	Kickplate, 300mm high	Equal to Acrovyn, optional
9001	Doors	Solid Core	Paint	Single leaf	850mm clear opening lock set

### Fittings and Furniture

Fitting ID	Category	Fitting	Grp	Quantity	Selection
3400	Metalwork	Coat hook	1	3	
17362	Furniture/ Fitting	Pinboard, fabric covered	2	3	over workstations
20000	Furniture/ Fitting	Shelving unit, adjustable	1	3	for books, over workstations

### Fixtures, Equipment and associated services

#### Services

Service ID	Service Category	Description	Quantity	Remarks
1006	Communications	Voice / Data outlet - double	4	3/workstations; 1-printer
5000	HVAC	Heating, Ventilation & Airconditioning		Refer to Part E Building Services
6000	Lighting	General		
9001	Power	GPO: Double	7	2/workstations; 1-printer