

Health Facility Guidelines

Schematic Submission Approval Form

Purpose:

The purpose of this form is to notify the Applicant of the approval or rejection issued by SHCC for the Schematic Submission Stage (Step 2 as set out in Part A – Administrative Provisions) of the Application only.

Submission Approval	
'Approval in Principle – Schematic' (AIP-S) Approval Number:	
Number of Schematic Submission:	
Project: Name	
Location/Address	
Legal Plot Number	
Applicant: Company Name	
Name and Surname	
Business Address	
Business Phone Number	
Business Email	
Date:	
Date of Approval Expiry:	

Type of Approval	
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Notes:	
..... Head of SHCC Facility Licensing Department	

Approval Conditions:

In the case of approval, SHCC advises approval of this 'Application for the Schematic Submission' is granted, subject to compliance with Conditions of Approval noted herein and all of the relevant Standards and Guidelines applicable to the subject facility. Upon approval of the 'Schematic Submission' (Step 1 as set out in Part A – Administrative Provisions), the 'Detailed Submission' (Step 2 as set out in Part A – Administrative Provisions) of the Approval Process must be lodged in full to the Health Licensing Department of SHCC within **twelve (12) months** of the date of approval on the AIP-S.

Rejection Conditions:

In the case of rejection, the Applicant is permitted to lodge **one (1) further submission** only for 'Step 1 – Schematic Submission of the Approval Process'.

Assessment Report:

In the case of approval, an Assessment Report is attached hereto listing all non-compliances requiring rectification. The Applicant is required to comply with the requirements of the Assessment Report in the following stage application.

Period of Validity of Approval

The AIP-S remains valid for **twelve (12) months**, during which the General Building Approval Process can be continued and Step 3 of the Approval Process for Health Facilities is to be initiated. If required, the validity of the AIP-S can be extended for a further **twelve (12) months** by special application to the Health Licensing Department of SHCC prior to expiry of the 12-month period.