

**NSW Standard Project**  
**Room Data Sheets**

|  |  |                          |
|--|--|--------------------------|
| <b>Department</b>                        | <b>Standard Components</b>   | <b>Room Tag: 2430</b>    |
| <b>Room Name</b>                         | <b>Office - Single Person, 9m2</b>   | <b>Room Code: OFF-S9</b> |
| <b>Area</b>                              | 9.0 M2   |                          |
| <b>No of Rooms</b>                       | 1  |                          |
| <b>Subtotal of Area</b>                  | 9.0 M2   |                          |
| <b>Hours of Operation</b>                | 8am to 6pm, daily  |                          |
| <b>Occupancy</b>                         | 1 staff member; up to 3 visitors   |                          |
| <b>Also covers these Rooms</b>           |  |                          |
| <b>Description/ Special Requirements</b> | <p>A single person office where Unit Managers can carry out administrative functions in a degree of privacy. This includes preparing rosters, reports, counselling and interviewing staff and patients. An external outlook is desirable.</p> <p>Acoustics: Sound attenuation level - medium; Acoustic privacy required.</p> |                          |
| <b>Amendment</b>                         | <p>10.12.03, - First Draft<br/>         08.02.05, - BOB User review, Group 3 furniture modified</p>  |                          |

**Room Fabric and outline specifications**

| ID   | Fabric          | Material                    | Finish               | Specification            | Selection | Remarks   |
|------|-----------------|-----------------------------|----------------------|--------------------------|-----------|---|
| 5060 | Ceiling         | Acoustic                    | Prefinished          | Drop-in tiles, 600x1200  |           |   |
| 6030 | Cornice         | Aluminium                   | Powdercoat           | 24mm shadow angle        |           |   |
| 8000 | Door protection | Vinyl                       | Prefinished          | Kickplate, 300mm high    |           | optional  |
| 9007 | Doors           | Solid core/<br>Safety glass | Paint                | Single leaf, half glazed |           | 910mm clear opening, lockable, glazing optional |
| 1149 | Floor finish    | Carpet                      | 90/10 Wool/<br>Nylon | Broadloom; 48 oz.        |           |   |
| 2010 | Skirting        | Vinyl                       | Prefinished          | Feather edged, 150 mmH   |           |   |
| 3000 | Wall finish     | Paint                       | Acrylic, washable    |                          |           |   |
| 7001 | Windows         |                             |                      |                          |           | Desirable                                       |

**Fittings and Furniture (FF)**

| ID    | Description                          | Category           | Group | Qty | Selection                   |
|-------|--------------------------------------|--------------------|-------|-----|-----------------------------|
| 1250  | Blind: Venetian                      | Metalwork          | 3     | 1   | if window provided          |
| 1300  | Bookcase                             | Furniture/ Fitting | 3     | 1   |                             |
| 2100  | Chair: ergonomic, office             | Furniture/ Fitting | 3     | 1   |                             |
| 2600  | Chair: visitor, office               | Furniture/ Fitting | 3     | 2   |                             |
| 3400  | Coathook                             | Metalwork          | 1     | 1   |                             |
| 5905  | Desk: with computer workstation      | Furniture/ Fitting | 3     | 1   |                             |
| 7900  | Filing cabinet: 4 drawer             | Furniture/ Fitting | 3     | 1   | optional                    |
| 17250 | Pedestal drawer unit: mobile, 660mmH | Furniture/ Fitting | 3     | 1   | lockable, under workstation |
| 17255 | Pedestal filing unit: mobile, 660mmH | Furniture/ Fitting | 3     | 1   | lockable, under workstation |
| 17360 | Pinboard: fabric covered             | Furniture/ Fitting | 2     | 1   | optional                    |
| 24100 | Waste bin: paper, 20 Litre           | Furniture/ Fitting | 3     | 1   |                             |
| 24400 | Whiteboard                           | Furniture/ Fitting | 2     | 1   | optional, 900 x 900         |

# NSW Standard Project

## Room Data Sheets

Department **Standard Components**  
Room Name **Office - Single Person, 9m2**

Room Tag: **2430**  
Room Code: **OFF-S9**

### Fixtures, Equipment and associated Services (FE)

| ID    | Description                  | Group | Qty | Ele | Data | CdW | HtW | WmW | Tap | Dns | Gas | Selection |
|-------|------------------------------|-------|-----|-----|------|-----|-----|-----|-----|-----|-----|-----------|
| 11400 | Computer: PC & monitor       | 3     | 1   | yes | yes  | ___ | ___ | ___ | ___ | ___ | ___ |           |
| 41100 | Printer: networked           | 3     | 1   | yes | yes  | ___ | ___ | ___ | ___ | ___ | ___ | optional  |
| 54510 | Telephone: handset, standard | 3     | 1   | ___ | yes  | ___ | ___ | ___ | ___ | ___ | ___ |           |

### Services

| ID   | Description                 | Service Category | Qty | Remarks                |
|------|-----------------------------|------------------|-----|------------------------|
| 1006 | Voice / Data outlet: double | Communications   | 1   | 1 outlet for telephone |
| 1005 | Voice / Data outlet: single | Communications   | 1   | optional, for printer  |
| 5000 | Airconditioning             | HVAC             |     |                        |
| 6000 | General fluorescent         | Lighting         |     |                        |
| 9001 | GPO: Double                 | Power            | 2   |                        |
| 9001 | GPO: Double                 | Power            | 1   | optional, for printer  |