

Part A - Introduction and Instructions for Use

CHECKLIST

No	Item	Yes	No
1.0	Terms of Reference:		
1.1	Have you understood the Terms of Reference and Objectives of these Guidelines?	<input type="checkbox"/>	<input type="checkbox"/>
2.0	How To Read		
2.1	Have you understood the structure of these Guidelines, how to read it and how to apply it correctly?	<input type="checkbox"/>	<input type="checkbox"/>
3.0	Administration		
3.1	Have you understood how these Guidelines will be administered in relation to your project?	<input type="checkbox"/>	<input type="checkbox"/>
4.0	Role Delineation		
4.2	Have you determined the Role Delineation level applicable to each one of the services in your project?	<input type="checkbox"/>	<input type="checkbox"/>

Checked and certified by:

Name: _____

Date: _____

Company: _____

Position: _____

Signature: _____